

COURSE OUTLINE

1. GENERAL

SCHOOL	APPLIED ECONOMIC AND SOCIAL SCIENCES		
ACADEMIC UNIT / DEPARTMENT	AGRIBUSINESS AND SUPPLY CHAIN MANAGEMENT		
LEVEL OF STUDIES	Undergraduate		
COURSE CODE	5611	SEMESTER	6th
COURSE TITLE	ENGLISH VI		
INDEPENDENT TEACHING ACTIVITIES		WEEKLY TEACHING HOURS	CREDITS
		2	0
COURSE TYPE	Specialized General Knowledge		
PREREQUISITE COURSES:	-		
LANGUAGE OF INSTRUCTION and EXAMINATIONS:	English (Greek when necessary)		
IS THE COURSE OFFERED TO ERASMUS STUDENTS	Yes (In English)		
COURSE WEBSITE (URL)	https://mediasrv.aua.gr/eclass/		

2. LEARNING OUTCOMES

Learning outcomes
<p>The aims of the course are the following:</p> <ul style="list-style-type: none"> • To teach the students the basic terms and concepts of Logistics and Supply Chain Management (Materials Receiving, Fixed / Variable Costs, Incoterms, World Trade, Committees, Conferences, Green Supply Chains, Demand Variations Management, Distribution, Perishables, Packing List, Telephone Ordering, Warehouse Robotics, Picking List, Terms of Payment, Continuous Replenishment, Transport scheduling, Lean Inventory, Challenges / Issues and usual Problems faced by Logistics Managers and how they are resolved) in English. • To train the students in all the above topics / subjects through many language exercises (Multiple Choice tests, Error Recognition, and Incomplete Sentences) as well as relevant texts of Logistics and Supply Chain English content. • To introduce the students to the topic of soft / transversal skills, and particularly (collaborative) problem-solving using critical thinking and decision making • To develop the students' problem-solving skills <p>Upon successful completion of the course the students will be able to:</p> <ul style="list-style-type: none"> • Understand and define / identify / distinguish clearly basic terms and concepts of Logistics and Supply Chain Management (Materials Receiving, Fixed / Variable Costs, Incoterms, World Trade, Committees, Conferences, Green Supply Chains, Demand Variations

Management, Distribution, Perishables, Packing List, Telephone Ordering, Warehouse Robotics, Picking List, Terms of Payment, Continuous Replenishment, Transport scheduling, Lean Inventory, Challenges / Issues and usual Problems faced by Logistics Managers and how they are resolved) in English.

- Work out language exercises / problems pertaining to the above-mentioned Supply Chain Management and Logistics Operations as well as comprehend relevant texts of Logistics and Supply Chain English content.
- Demonstrate an understanding of soft / transversal skills (as opposed to hard skills), and particularly (collaborative) problem-solving using critical thinking and decision making
- Implement a basic level of problem-solving skills
- Demonstrate a comprehensive and working knowledge / notion of the language of Logistics and Supply Chain as it is expressed and used in the (Global) Labour Market.

General Competences

- Adapting to new situations
- Decision-making
- Working independently
- Teamwork
- Production of free, creative, and inductive thinking

3. SYLLABUS

- 1: The Receiving of Goods and Materials, Quiz, Warehousing Operations Glossary
- 2: Fixed Costs vs Variable Costs in Transportation Operations, Incoterms, Transportation Operations Glossary
- 3: A. International Trade B. Incoterms C. CIF vs. FOB: An Overview – what is the difference?
- Chapter 4: A. Board Meetings and Committees B. Making the Supply Chain Greener C. Six Professions in the Logistics Industry D. Managing Changes in Demand
- 5: Invoices - Inventory Terns and Vocabulary Exercises, Revision Test items
- 6: A. Supply Chain Distribution Glossary B. Shipping Instructions – Bill of Sale C. Temperature controlled goods and perishables D. Packing List E. Placing an order on the telephone F. The Cross-docking technique in Logistics G. Warehouse Robotics H. E2E Logistics Solutions I. What is E2E (end-to-end) in Supply Chain Management? J. Text (E2E Services ad)
- 7: A. The Aims of Logistics B. What Are the Goals / Objectives of Logistics Management? C. Supply Chain Management (SCM) D. What is Production Logistics? E. Pick(ing) List Guide
- 8: A. Documentation B. Terms of Payment C. Terms of Payment in International Trade D. Shipping Goods E. Continuous Replenishment
- 9: A. Supply Chain B. Planning and Arranging Transportation C. Business Language Functions D. Transportation Today
- 10: A. Warehousing Today B. Outsourcing of Logistics Services C. New Trends in Third-Party Logistics D. Specificity – language / expressions E. Layers of Logistics
- 11: A. Logistics in different parts of the world B. The History of Transportation C. April 2021 D. Lean Inventory
- 12: A. Top 10 Supply Chain and Logistics Technology Trends in 2020 B. Challenges Faced by Logistics Managers in 2021 C. Top challenges facing logistics managers D. Other challenges Logistics Managers face every day, E. Common Logistics Problems and How to Solve Them F. Five Daily Problems Logistics Managers Contend with G. Problem solving - The mark of an independent employee H. What Kind of Problems Typically Arise in a Professional Context? - How to Improve Problem-Solving Skills I. 'AXA' creates a development path for transversal skills J. Logistics Multiple Choice test / problem items
- 13: General Revision Exercises

A combination of teaching and learning methods will be used, aiming at the active participation of the students and the practical application of the thematic units under examination. The students will also undertake an individual or group project. Furthermore, articles, audiovisual lecture materials, web links/addresses, useful information, case studies, and exercises for further practice are posted in digital form on the AUA Open e-Class platform.

4. TEACHING and LEARNING METHODS - EVALUATION

DELIVERY	Face-to-face, Distance learning																						
USE OF INFORMATION AND COMMUNICATIONS TECHNOLOGY	<ul style="list-style-type: none"> • Support of the learning process through the University's AUA Open e-Class platform (integrated e-Course Management System) • Support of lectures using presentation software • Use of audio-visual material • Use of web applications <p>Communication with students: face to face at office hours, email, e-class platform</p>																						
TEACHING METHODS	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><i>Activity</i></th> <th style="text-align: center;"><i>Semester workload</i></th> </tr> </thead> <tbody> <tr> <td>Lectures (direct)</td> <td style="text-align: center;">26</td> </tr> <tr> <td>Writing paper / papers</td> <td style="text-align: center;">39</td> </tr> <tr> <td>Independent study</td> <td style="text-align: center;">52</td> </tr> <tr> <td>Advisory Support</td> <td style="text-align: center;">6.5</td> </tr> <tr> <td>Exams</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Course total</td> <td style="text-align: center;">125.5 h</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Activity</i>	<i>Semester workload</i>	Lectures (direct)	26	Writing paper / papers	39	Independent study	52	Advisory Support	6.5	Exams	2	Course total	125.5 h								
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STUDENT PERFORMANCE EVALUATION	<p>The evaluation process is in the language that the course is taught (Greek or English) and consists of:</p> <p>i. Compulsory written final examination at the end of the semester (weighting factor 70% at least) which may include:</p> <ul style="list-style-type: none"> • Multiple choice questionnaires • Open-ended questions • Problem solving • Oral examination <p>Evaluation criteria: correctness, completeness, clarity</p> <p>ii. Optional written exam or essay during the semester (weighting factor 30%) which may include:</p> <ul style="list-style-type: none"> • Multiple choice questionnaires • Open-ended questions • Problem solving • Essay/report • Oral examination <p>Evaluation criteria: correctness, completeness, clarity</p> <p>Special learning difficulties:</p> <p>Students with special learning difficulties in writing and reading (as they are certified and characterized by a</p>																						

	<p>competent body) are examined based on the procedure provided by the Department.</p> <p>Specifically Defined Criteria: The evaluation criteria are made known during the first lesson and are clearly stated on the course website and the AUA Open e-class platform. The answers to the exam questions are posted on the AUA Open e-Class platform after the exam. The students are allowed to see their exam paper after its grading (during the announced office hours) and receive explanations about the grade they received.</p>
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5. ATTACHED BIBLIOGRAPHY

Suggested Bibliography in the Greek Language:

'Achieve TOEIC' A. Betsis, Betsis Publications

Suggested Bibliography in the English Language:

'Cracking the TOEIC' E. Rolins, Random House, London

Instructor's Notes

The students are also given texts on the topics of Supply Chain Management and Logistics for study and practice, as well as graded language exercises for consolidation of vocabulary items and grammar and syntax forms.